

CIVIL RIGHTS COMPLIANCE IN THE CHILD NUTRITION PROGRAMS

Civil Rights Coordinator

Superintendent-Janelle Anderson

Nondiscrimination Statement

All forms of communication available to the public regarding program availability must contain the appropriate nondiscrimination statement. The nondiscrimination statement must be prominently displayed on the document in bold print and no smaller than the general text of the document.

Please insure that you are including the nondiscrimination statement on all required publications. If you have questions regarding the nondiscrimination statement, contact Shirley Rhodes, Civil Rights and Complaints Coordinator, Child Nutrition Program Administration. Her contact information is on Nondiscrimination Statement update.

Title VI of the Civil Rights Act of 1964 and 45 CFR Part 80 requires that there be no discrimination based on national origin. Limited English Proficient (LEP) people have the right to ask for free language interpretation of oral or written material.

In all communications where photographs or other graphics are used, participants of different races, colors, and national origin should be portrayed.

Complaint Procedures and Resolution of Complaints

The district's Civil rights Policy for National school Lunch Programs outline how complaints are to be handled as well as the district's Uniform Complaint Procedures.

Collection of Race and Ethnic Data

Racial and ethnic data must be collected. If the meal application does not indicate racial or ethnic information, the data collector shall, through visual observation, secure and record the information. Data collectors cannot change or challenge a self-declaration made by program applicants unless the declaration is obviously false. The district's enrollment form contains a section for racial and ethnic data.

Public Notification

The Free/Reduced Lunch Application and the district's Civil Rights Policy are provided to all families with students enrolled in the school through the beginning of school packet or new student packet. The elementary school secretary sends a public release announcing the availability of the nutrition programs to the local newspaper.

Foreign Language Translations Requirements

An appropriate language translation will be made available when a significant number of persons speak only a non-English language.

Preventing Overt Identification

Overt identification is any action that may result in a child being recognized as potentially eligible to receive free or reduced price school meals. Staff must assure that a child's eligibility status is not disclosed at any point in the process of providing free or reduced price meals.

Poster Requirements

The USDA nondiscrimination poster "And Justice for All" must be prominently displayed where meals/snacks are served or prepared and any location where parents and the public can read it.

Medical Accommodations

The district must have a written medical statement on file to ensure that a child's modified meal is reimbursable, and that any meal modifications meet nutrition standards that are medically appropriate. District must provide food substitutes to a child with a disability when a written medical statement is signed by a licensed physician. Use the Medical Statement to Request Special Meals and/or Accommodations form.

The district can make a dietary accommodation for a child who does not have a disability but is medically certified as having a medical or dietary need. A written medical statement must be signed by a licensed physician, physician assistant or nurse practitioner.